

**NYC CRP Regional Meeting Minutes
September 17th, 2025 1:00pm - 4:00pm**

In Person Attendees: Jocelyn Brown (Co-chair), Jorge Saenz de Viteri (Co-chair) Elizabeth Stephenson (PCA-NY), David Lansner, Wayne Ho
Virtual Attendees: Karen Steinberg and Mathea Rubin

Welcome	Discussion (Decisions, Future Action, Highlights)	Decisions and Next Steps
Establish Meeting Norms	While members expressed general agreement with the meeting norms outlined by the Chairs, they requested further clarification on the provisions related to confidentiality and informed decision-making.	Next Meeting Agenda Item: Clarifying the Purpose and Goals of the Panel
Member Re-Engagement Letter	A re-engagement letter was sent by mail and email to dormant members, asking them to confirm continued participation or submit a resignation if they are unable to remain involved.	- Request the OCFS Commissioner to issue a formal letter urging the Governor, State Senators, and Assembly Members to prioritize the appointment of new members to the panels. - The letter would highlight the current lack of capacity, emphasize the importance of fully staffed panels for fulfilling statutory responsibilities, and advocate for swift action to fill vacant positions.
Recognizing David	David was honored by the Center for Family Restoration on September 16th, 2025	
Associate Members	While the panel does not include associate members, members are encouraged to invite guests to meetings as needed to contribute expertise and inform the panel's discussions.	

Nominations: Process, Current Status, and Vacant Positions	• It is recommended that candidates seek nomination through their elected officials. • No updates will be provided unless an individual is formally selected by a Senator or the Governor. • PCA-NY is currently working to schedule a meeting to clarify the appointment process for the Assembly. • As of September 2025, there is 1 Senate vacancy, 3 Executive vacancies, and 0 Assembly vacancies. • Several nominees have submitted their information to the Senate and Governor.	
Discussion: A Public Event Highlighting the CRPs	• Jocelyn and David will collaborate on planning CRP sponsored and hosted events aimed at fostering collaboration between Child Abuse Pediatricians (CAPs) and Family Defense Attorneys.	• Jocelyn, David and Jorge will coordinate next steps for hosting forums.
Future Meetings: Frequency and Format	Future Regional/Joint Meeting Agenda Items: • Panels will consider what specific data they would like to request from OCFS and ACS • Request that OCFS and ACS begin joining regional meetings.	• Elizabeth will send out a poll to schedule the next regional meeting during the week of November 10, 2025 (in-person). • Schedule a meeting with Senators Hevesi and Brisport in December 2025 to discuss priorities. • Proposed 2026 regional meetings: ○ Late January (virtual) ○ Late April (in-person) ○ September (in-person) ○ November (virtual)
Next Meeting		Week of November 10th, 2025